



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

2f

Memorandum

TO: Administration Committee

DATE: June 2, 2010

FR: Executive Director

W.I: 1153

RE: Agreements: Project-based Temporary Staffing Services:

- i.) Mainz Brady (\$201,240)
- ii.) Modis (\$197,081)
- iii.) International Program Services (IPS) (\$446,470)
- iv.) Local Government Services (LGS) (\$2,137,000)

MTC contracts with several temporary staffing agencies to provide project-based staffing services for various operational programs including Transit-Oriented Development (TOD), Lifeline, 511, Translink, FasTrak, ATCAS, Motorist Aid, arterial operations, and regional streets and roads activities. The agencies are selected following a competitive recruiting effort which involves reaching out to multiple agencies to locate the best qualified staff member for the project. Local Government Services (LGS) is a Joint Powers Authority created by the City of San Carlos to provide temporary agency services for public agencies. MTC has worked with LGS since 2007. Funding for agency staffing from July 1, 2010 through June 30, 2011 is included in the Draft FY 2010-11 Agency Budget.

Below is a summary of the anticipated contracts with each staffing agency. Additional information is included in the attached contract summaries.

Vendor	Agreement	NTE Budget
Mainz Brady	Purchase Order	\$201,240
Modis	Purchase Order	\$197,081
International Program Services (IPS)	Purchase Order	\$446,470
Local Government Services (LGS)	Contract Amendment	\$2,137,000

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into agreements with the above-listed agencies in the maximum amounts specified above for project-based staffing services through June 30, 2011, subject to adoption of the FY 2010-11 Agency Budget by the Commission.

Steve Heminger

SH:TGAttachment

J:\COMMITTEE\Administration\2010 by Month\06 Admin June 2010\02f_Agency Temporary Services_James FIN 2010-2011.doc

REQUEST FOR COMMITTEE APPROVAL

Summary of Purchase Order

Work Item No.:	1515
Vendor:	Mainz Brady, Oakland, CA
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based database developer staffing services for the Funds Management System (FMS) project
Project Cost Not to Exceed:	\$201,240
Funding Source:	PPM
Fiscal Impact:	Included in FY 2010-11 Draft Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to Mainz Brady to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$201,240 in FY 2010-11 funds for such purchase order, subject to adoption of the FY 2010-11 Agency Budget.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: June 9, 2010

REQUEST FOR COMMITTEE APPROVAL

Summary of Purchase Order

Work Item No.:	1253
Vendor:	Modis, San Ramon, CA
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based network engineering staffing services for the Automated Toll Collection Accounting System (ATCAS) project.
Project Cost Not to Exceed:	\$197,081
Funding Source:	BATA
Fiscal Impact:	Included in FY 2010-11 Draft Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to Modis to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$197,081 in FY 2010-11 funds for such purchase order, subject to adoption of the FY 2010-11 Agency Budget.
Administration Committee:	<hr/>
	Tom Bates, Chair
Approved:	Date: June 9, 2010

REQUEST FOR COMMITTEE APPROVAL

Summary of Purchase Order

Work Item No.:	1231, 1253, 1515,
Vendor:	International Program Services (IPS), San Mateo, CA
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based application development staffing services for the Automated Toll Collection Accounting System (ATCAS) and application development production support staffing services for the Funds Management System (FMS) projects
Project Cost Not to Exceed:	\$184,470 (ATCAS), \$208,000 (FMS), and \$54,000 (SAFE)
Funding Source:	BATA and PPM
Fiscal Impact:	Included in FY 2010-11 Draft Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to IPS to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$446,470 in FY 2010-11 funds for such purchase order, subject to adoption of the FY 2010 -11 Agency Budget.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: June 9, 2010

REQUEST FOR COMMITTEE APPROVAL

Summary of Consultant Contract Amendment

Work Item No.:	1221, 1224, 1225, 1231, 1232, 1233, 1234, 1253, 1254, 1255, 1512, 1611, 2700 and 2723
Consultant:	Local Government Services (LGS), Carmel, CA
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based staffing services for the planning and operations activities including Lifeline, 511, Translink, FasTrak, Motorist Aid, arterial operations, and regional streets and roads programs.
Project Cost Not to Exceed:	\$2,137,000
Funding Source:	STA, STP, CMAQ, BATA, SAFE, FSP and General Fund
Fiscal Impact:	Included in FY 10 -11 Proposed Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Local Government Services (LGS) to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$2,137,000 in FY 2010 -11 funds for such contract amendment, subject to adoption of the FY 2010 -11 Agency Budget.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: June 9, 2010